



Office of Financial Aid

2026-2027 V1 Verification Worksheet

Your FAFSA application was selected for review in a process called "Verification." In this process, Marion Technical College (MTC) will be comparing information from your FAFSA with copies of your, your spouse's (if applicable), or your parent(s) 2024 Federal tax transcripts, or with W-2 forms or other financial documents. The Dept. of Ed. requires MTC to process this information in order for the student to receive Federal aid. If there are differences between your FAFSA information and your financial documents, we will send corrections electronically to have your information reprocessed. MTC must review the requested information under the financial aid program rules (CRF Title 34, Part 668).

SECTION A: STUDENT INFORMATION

Name: _____ Student ID Number _____
Address: _____ City: _____ State: _____ Zip: _____
Primary Phone: _____

SECTION B: FAMILY SIZE – Who to include?

DEPENDENT STUDENT:

- The student
The student's parents (or stepparent, if applicable), even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is active duty in the U.S. Armed Forces apart from the family.
Your siblings IF all of the following are true:
o They live with the student's parents (or live apart because of college enrollment);
o They receive more than half of their support from the student's parents; and
o They will continue to receive more than half their support from the student's parents during the award year.
Other persons if the following are true:
o They live with the student's parents
o They receive more than half of their support from the student's parents' and
o They will continue to receive more than half their support from the student's parents during the award year.

INDEPENDENT STUDENT:

- The student
The student's spouse (if applicable)
The student's dependent children if all of the following are true:
o They live with the student (or live apart because of college enrollment);
o They receive more than half of their support from the student; and
o They will continue to receive more than half their support from the student during the award year.
Other persons if the following are true:
o They live with the student;
o They receive more than half of their support from the student; and
o They will continue to receive more than half their support from the student during the award year.

Table with 3 columns: Full Name, Age, Relationship. Row 1: Self

SECTION C: TAX FORMS AND INCOME INFORMATION (all applicants)

The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web at FAFSA.gov. It takes up to 2 weeks for the IRS income information to be available for the IRS Data Retrieval Tool for electronic filers, and up to 8 weeks for paper IRS tax return filers. Contact the Financial Aid Office if more information is needed about using the IRS Data Retrieval Tool.

• STUDENT Tax Forms and Income Information

1. Check only one box below.

- The STUDENT **has used** the FA-DXX in FAFSA on the Web to retrieve and transfer 2024 IRS income information into the student's FAFSA
- The STUDENT is **unable or chooses not to use** the IRS Data Retrieval Tool in FAFSA on the Web, and will instead **provide the school with a 2024 IRS Tax RETURN Transcript(s)**. Tax RETURN transcripts can be requested from the IRS by using this link: <http://www.irs.gov/Individuals/Get-Transcript>.
- The STUDENT is unable to obtain a tax transcript, and **will provide a SIGNED copy of their 2024 tax return**.
- Check here if you **will not file and are not required to file** a 2024 U.S. Income Tax Return.

2. If you **did not file and are not required to file** a 2024 Federal income tax return, list below your employer(s) and any income received in 2024 (use W-2 or other earning statements if available)

| Sources of Income – complete only if you did not file taxes | Amount Earned in 2024 | W-2 / 1099 Attached |
|---|-----------------------|---------------------|
| Joe's Auto Repair (example) | \$2,000 (example) | Yes (example) |
| | \$ | |
| | \$ | |
| | \$ | |

• SPOUSE'S or PARENT'S Tax Forms and Income Information

1. Check only one box below.

- The SPOUSE/PARENT **has used** the FA-DXX Tool in FAFSA on the Web to retrieve and transfer 2024 IRS income information into the student's FAFSA
- The SPOUSE/PARENT is **unable or chooses not to use** the IRS Data Retrieval Tool in FAFSA on the Web, and will instead **provide the school with a 2024 IRS Tax RETURN Transcript(s)**. Tax RETURN transcripts can be requested from the IRS by using this link: <http://www.irs.gov/Individuals/Get-Transcript>.
- The PARENT is unable to obtain a tax transcript, and **will provide a SIGNED copy of their 2024 tax return**.
- Check here if you **will not file and are not required to file** a 2024 U.S. Income Tax Return.

2. If you **did not file and are not required to file** a 2024 Federal income tax return, list below your employer(s) and any income received in 2024 (use W-2 or other earning statements if available)

| Sources of Income – complete only if you did not file taxes | Amount Earned in 2024 | W-2 Attached |
|---|-----------------------|---------------|
| Joe's Auto Repair (example) | \$2,000 (example) | Yes (example) |
| | \$ | |
| | \$ | |
| | \$ | |

SECTION D: CERTIFICATION AND SIGNATURES

Each person signing below certifies that all of the verification documents submitted with this certification are complete and correct. *If dependent, at least one parent must sign.*

WARNING: If you purposely give false information you may be fined, be sentenced to jail, or both.

PLEASE DO NOT SIGN ELECTRONICALLY.

Print Student's Name

Student's ID Number

Student's Signature (Required)

Date

Parent Signature (Required)

Date

Return this form and ALL documentation to MTC Financial Aid Office.