



Office of Financial Aid

Phone: (740)389-4636

Email: financial-aid@mtc.edu

2025-2026

Verification of 2023 Income Information for Student Nontax Filers

Name: _____ Social Security # _____

The instructions and certifications below apply to the student and spouse, if the student is married. Complete this section if the student and spouse will not file and are not required to file a 2023 income tax return with the IRS.

Check the box that applies:

- Checkboxes for employment status in 2023.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Table with 3 columns: Employer's Name, IRS W-2 Provided?, Annual Amount Earned in 2023. Includes an example row for ABC's Auto Body Shop.

Beginning this year, you are required to provide documentation to the financial aid office from the IRS or other relevant tax authority dated on or after October 1, 2024 that indicates a 2023 IRS income tax return was not filed with the IRS or other relevant tax authority.

Please follow these instructions:

- 7-step list of instructions for completing and mailing the IRS form.

You must use IRS Form 4506T to request the IRS Verification of Nonfiling Letter.

Student _____ Date ____/____/____

Return this form and ALL documentation to MTC Financial Aid Office.