# Academic Success Plan – Warning

### Part I – To be completed by the student.

Please complete this section of the success plan and email it to your advisor **prior** to your meeting if possible so they can prepare for your meeting ahead of time. Otherwise, you may bring it with you (completed) to your appointment.

First name:	Last name:
Student ID #:	MTC Email:
Cell Phone:	Home Phone:

Please respond to the following questions. Answers should be typed. You may enter your text in this document, or attach a separate document if you need more space. Your responses should be thoughtful and detailed/specific.

 What caused your academic difficulty that led to being placed on Academic Warning? Were these challenges a continuation from the previous semester or new? (i.e. medical issues, personal problems, financial issues, time management, studying/test taking, adjusting to college/not ready for college, difficulty with course content, attendance, etc.) Please be specific and provide details that will allow your advisor to fully understand your personal circumstances.

2. If the obstacles were a continuation from last semester, did you follow the recommendations agreed upon with your advisor? If yes, what worked and/or did not work and why? If no, why not? What are you going to do differently during your probation semester?

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3. What are three ways you plan to improve your performance and work toward resolving the issues you described in number one? Be specific.

#### Part II – To be completed with advisor.

Semester\*:

Current Cum GPA:	Current GPA Credits:		
Credits Enrolled:	Goal GPA (Sem):		Goal GPA (Cum):
Required Check-in Meetings:	Weekly	Biweekly	Monthly

#### **Future Meeting Dates:**

\*Semester refers to the term the student the term the student wants to take classes, not the term they were initially placed on warning. For example, a student placed on warning after Spring 2024 semester who is enrolled in classes in Summer 2024, the semester is Summer 2024; a student who was placed on warning after Fall 2020 but is returning Fall 2024, the semester is Fall 2024.

Advisor Recommendations (be specific!):

**Additional Advisor Notes:** 

Student Signature

Date

Advisor Signature

Date

Advisor Instructions:

- Academic Success Plans should be completed in-person or via Zoom/Teams. When doing a virtual appointment, the success plan can be e-signed as long as it is sent via MTC email.
- Please provide a signed copy to the student and upload into Documents in Watermark. This does not need to be turned in to the Office of the Registrar.