

Marion Technical College  
**Board of Trustees**  
Regular Board Meeting  
Thursday, November 21, 2024  
Health Technologies Center Conference Room

**Call to Order**

Acting Chair Somerlot called the meeting to order at 4:01 p.m.

**Roll Call**

The Recording Secretary called the roll. Trustees present were Mr. Tim Anderson, Ms. Jude Foulk, Dr. Michael McCleese, Mr. Don Plotts, and Ms. Roxane Somerlot.

Chair Kit Fogle and Ms. Vidya Iyengar were absent.

In the absence of a Chair, immediate past Chair Somerlot served as Acting Chair for the purposes of this meeting.

**Introduction of Guests**

Guests present included MTC employees Dr. Ryan McCall, Dr. Amy Adams, Dr. Bob Haas, Ms. Rhonda Ward (virtually), Mr. Mike Stuckey, Ms. Amy Stahl, and Ms. Laura Woughter.

**Consent Agenda**

1. Approval of preceding meeting minutes
2. Approval of rule 3357:10-1-47 – Combatting Harassment and Intimidation
3. Approval of October 2024 meeting packet (removal of second FY25 revised budget for consideration later in the meeting)
4. Approval of Board meeting schedule revisions

Mr. Plotts made a motion to approve the consent agenda, and Dr. McCleese seconded the motion. By a unanimous vote, the consent agenda was approved.

**President's Report**

Dr. McCall highlighted the following from the President's Report:

- The College will begin transitioning courses to 8-weeks, with approved exemptions for certain courses, starting in fall 2025 and completing the transition in fall 2026. While there are some concerns, Dr. McCall is looking to work with employees to make the changes in support of student success.
- Strategic planning sessions were held in November with all employees for the first, and an invited group for the second and third sessions. Dr. McCall shared a reminder of the opportunities created in the last strategic visioning process in 2017; he noted all but three ideas were accomplished.
- Dr. McCall will be meeting with representatives from local employers in December for a Business Roundtable to learn what workforce needs the College can help meet.
- The College has been selected as a finalist for the Bellwether Award in the planning, governance, and finance category for the grant partnership with Columbus State Community College. The College will present in February for the award and compete against nine other institutions in the category.

## **Monitoring Reports**

### **EL 4.5 Financial Condition and FY25 Revised Budget**

Ms. Ward highlighted the following from her written report:

- Spring 2025 enrollment has begun to catch up and is anticipated to achieve budget targets; some delays in registering certain student populations was realized.
- Expenses are slightly ahead of year over year, with software licensing and association dues accounting for the marginal increase.
- Cash continues to be ahead due to increased enrollment.

For the proposed FY25 revised budget (second and third revisions), changes include:

- Increased instructional costs to meet enrollment growth.
- A second and final salary equity adjustment for professor-level faculty, which lagged behind IPEDs average for a comparable population.
- Increased software costs for the addition of a learning management system (Brightspace) for the correctional facilities, which currently does not have access to an LMS. The
- Increase current capital reserve by approximately \$100,000 to purchase 200 Chromebooks, which will reduce reliance on paper in the correctional facilities. This would be in addition to the capital reserve balance, and not from the existing reserve balance.
- A minor change to revenue was a decline of \$12,000 due to the true-up for the state subsidy, which was minimal based on the initial increase of \$800,000. Funds from the large increase in subsidy (approximately \$150,000) will be used to provide institutional

performance pay for employees that have met or exceeded expectations on their annual review, and in accordance with College policy.

Dr. McCall noted beyond the Board's requirement of four months of subsidy in cash reserves, the College currently has approximately \$4.9 million in excess of the requirement. In total (cash reserve, required subsidy reserve, and outstanding payment of \$1.4 million to Ohio State Marion to be paid in December 2024), the College has \$8,81,386 in cash reserves. He credited work done by Ms. Ward to bring the College into a better cash position.

Ms. Ward also shared the College is showing an operating surplus of \$1.4 million for year end FY24. She gave additional details on the closeout of FY24, which has been shared with the auditors.

Acting Chair Somerlot requested a motion to accept the financial condition report. Mr. Anderson made a motion to approve, and Mr. Plotts seconded the motion. By a unanimous vote, the motion was approved.

Acting Chair Somerlot requested a motion to accept the FY25 revised budget, in both the second and third revisions. Dr. McCleese made a motion to approve, and Ms. Foulk seconded the motion. By a unanimous vote, the motion was approved.

#### EL 4.7 Funding

Dr. McCall shared with the Board the College's opportunities to raise revenue to meet the confines of the policy and in an ethical manner. He provided evidence, including the work of the Foundation to raise funds for student scholarships through endowed funds. The increase in the Foundation's funds over 7 years was 10.21%. Dr. McCall touted the work of Dr. Adams and Mr. Stuckey to grow the Foundation and increase community engagement. Also provided was an updated FY25 grant budget, totaling over \$3.5 million to support student success efforts at the College. In addition to grants, the College has received a significant amount of equipment through RAPIDS grant funding.

Acting Chair Somerlot requested a motion to accept the funding report. Mr. Plotts made a motion to approve, and Mr. Anderson seconded the motion. By a unanimous vote, the motion was approved.

#### EL 4.8 Asset Protection

Dr. McCall reaffirmed the emphasis on protecting and supporting the College's facilities through ongoing maintenance and future planning. Projects on campus are planned jointly with OSUM over six years to ensure projects are scheduled accordingly; the Board was provided with the

master spreadsheet for capital projects. Dr. McCall also highlighted the 50-year capital plan with OSUM.

Acting Chair Somerlot requested a motion to accept the asset protection report. Dr. McCleese made a motion to approve, and Ms. Foulk seconded the motion. By a unanimous vote, the motion was approved.

## **Policy Review/Governance Issues**

### **EL 4.3 Organizational Structure**

Ms. Somerlot reviewed the policy with the Board and felt the policy and evidence were sufficient. Ms. Somerlot noted the Board was provided a proposed restructure for the College beginning in January 2025, which will be completed over several years. Ms. Somerlot noted the proposed restructure did include some additional leadership roles and succession planning. No changes to the policy were requested.

### **Ends 1.1 Educated Workforce**

Mr. Anderson reviewed the policy with the Board and felt the policy and contingency plan were sufficient. Mr. Anderson noted the College's role in also upskilling an employer's current workforce, and felt it could be added. Dr. McCall noted upskilling employees for career transitions is included in Ends 1.2 Student Success. The Board discussed including language to Ends 1.2 Student Success regarding upskilling employees for their current employer. A change will be brought to the Board in January.

## **Informational Items**

A motion was made by Mr. Anderson to nominate Dr. McCleese to serve as the Board Vice Chair. Ms. Foulk seconded the motion. By a unanimous vote, Dr. McCleese was selected as Vice Chair.

Dr. McCall shared the College has solicited to two individuals to join the Board; both individuals declined the request due to personal reasons.

## **Executive Session**

Mr. Plotts motioned to convene to executive session at 4:54 p.m. to consider the purchase of property for public purposes, compensation of a public employee or official, and for subjects of pending or imminent court action. Dr. McCleese seconded the motion. Acting Chair Somerlot – aye, Mr. Anderson – aye, Ms. Foulk – aye, Dr. McCleese – aye, Mr. Plotts – aye.

Dr. McCleese motioned to return to open session and Mr. Plotts seconded the motion. The Board reconvened in open session at 5:12 p.m.

### **Resolutions**

Ms. Foulk motioned to approve a resolution (2024-04) to authorize purchase of real property of strategic importance in fulfilling the College's mission. Dr. McCleese seconded the motion. By a unanimous vote, the resolution was approved.

Mr. Anderson motioned to approve a resolution (2024-05) to provide merit pay to the president and his executive team in accordance with the presidential merit pay process. Mr. Plotts seconded the motion. By a unanimous vote, the resolution was approved.

### **Adjournment**

There being no further business to come before the Board, Acting Chair Somerlot moved to adjourn the meeting. The Board adjourned at 5:16 p.m.